

**Statement of the Basis of Charges for the Provision  
of  
Metering Point Administration Services  
provided by  
Western Power Distribution  
(East Midlands) plc  
April 2014**

Western Power Distribution (East Midlands) plc  
Registered in England No. 02366923  
Registered Office:  
Avonbank, Feeder Road, Bristol BS2 0TB

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## **1. Introduction**

- 1.1. This statement describes the prices and methodology applicable for the provision of Metering Point Administration Services (MPAS) charges provided within Western Power Distribution (East Midlands) plc, (the Company's), authorised area.
- 1.2. It is prepared in accordance with the requirements of the Company's Distribution Licence Obligation (LC 18) that requires a statement of charges for MPAS to be published in a form approved by Ofgem.
- 1.3. If you need to contact us on any aspect of this document please write in the first instance to: Business Systems Manager, Western Power Distribution, Elliott Road, Prince Rock, Plymouth, PL4 0SD.

## **2. Persons entitled to apply for MPAS**

- 2.1. MPAS services as defined in Distribution Licence Condition 18 include the maintenance of a register of technical and other data that is necessary to facilitate the supply of electricity by any electricity supplier to premises connected to our electricity distribution system. The Company provides this data to Suppliers and/or their agents, any person identified in the Balancing and Settlements Code and any person identified in the Master Registration Agreement as being entitled to receive such data.

The Company also provides an enquiry service, known as the MPAS help desk for any Customer or electricity Supplier and/or their agents.

## **3. Basis of Charges for MPAS**

- 3.1. The Company provides the MPAS for Metering Points within our Distribution Services Area, unless other authorised distributors operating in our area provide or procure their own MPAS Service to cover the Metering Points connected to their embedded network. As an MPAS provider, we maintain a register of technical and other data that is necessary to facilitate the supply of electricity, by an Electricity Supplier to premises connected to our electricity distribution system. In addition, we amend the register to reflect any changes of Supplier registration at each premises. The Company provides this data to Suppliers and/or their agents, any person identified in the Balancing and Settlements Code (BSC) and any person identified by the

Master Registration Agreement (MRA) as being entitled to receive such data.

- 3.2. The Company provides an enquiry service for any Customer or Electricity Supplier and/or their agents. This service is free of charge and provides data to the Customer and Supplier, in relation to the supply of electricity to the customer's premises. The type of data held by the MPAS Helpdesk includes, amongst other things, the identity of the Supplier, the MPAN for each premises, the type of metering installed at the premises and a unique and accurate address for each premises. The enquiry service can be contacted on 01752 502299.
- 3.3. MPAS charges recover the costs associated with information technology and the resources required to provide this service are generally recovered in our Use of System Charges (as published in our Distribution Licence Condition 14 Statement). The additional MPAS charges detailed in this statement are charged on a transactional basis at the request of the electricity Supplier in accordance with Schedule 7 of the MRA.

#### 4. Charges for MPAS

Service	Charge
Provision of Contact Notice (per notice)	£15.00
Full Refresh (other than one per year through the Data Aggregator) (per refresh)	£500.00
Selective Refresh (per Supply Number)	£5.00
Resend, when an original transmission of data does not reach the intended recipient's gateway (per resend)	£10.00 - networked £50.00 - manual
Rejections (per rejection)	£1.00
Report to Data Aggregator detailing last file sequence number (Per report)	£15.00
Manual Amendment of Database (per event)	On individual event basis

## 5. Glossary

Term	Definition
<b>Authorised</b>	In relation to any business or activity, means authorised by licence granted or treated as granted under section 6 of the Electricity Act or, in any appropriate cases, by exemption granted under section 5 of the Electricity Act.
<b>Balancing and Settlement Code or BSC</b>	Means, the Balancing and Settlement Code, including all Code Subsidiary Documents (as therein defined), established pursuant to the National Electricity Transmission System Operator Licence.
<b>Customer</b>	A person to whom a User proposes to supply, or for the time being supplies, electricity through an exit point, or from whom a User, or any relevant exempt supplier, is entitled to recover charges, compensation or an account of profits in respect of electricity supplied through an exit point
<b>Distribution Licence</b>	The Electricity Distribution Licence granted or treated as granted pursuant to section 6(1) of the Act.
<b>Electricity Supplier</b>	Means any person who is Authorised to supply electricity.
<b>Metering Point</b>	Means the point, determined according to the principles and guidance given at Schedule 9 of the Master Registration Agreement, at which a supply to (export) or from (import) a Distribution System: <p>(a) is or is intended to be measured; or</p> <p>(b) where metering equipment has been removed, was or was intended to be measured; or</p> <p>(c) in the case of an Unmetered Supply under the Unmetered Supplies Procedure, is deemed to be measured, where in each case such measurement is for the purposes of ascertaining the User's liabilities under the Balancing and Settlement Code.</p>
<b>MPAN</b>	Meter Point Administration number
<b>MPAS</b>	Metering Point Administration Service means the service established, maintained and operated, or procured as the case may be, by each Distribution Business pursuant to Condition 18 of the Electricity Distribution Licence.
<b>Master Registration Agreement or MRA</b>	Has the meaning given to the term "Master Registration Agreement" in the Distribution Licences.

<b>Supply Number</b>	Has the meaning given to that term in the Master Registration Agreement.
<b>Unmetered Supply</b>	Means a supply of electricity the quantity of which the Company, through the issue of a relevant Unmetered Supplies Certificate, has authorised not to be measured by physical metering equipment.
<b>Unmetered Supplies Certificate</b>	Means a certificate issued by a Company (in its sole discretion) to a Customer in accordance with the Unmetered Supplies Procedure which states (amongst other things) the Supply Numbers of the Metering Points by reference to which the Company has authorised the Customer to receive Unmetered Supplies.
<b>Unmetered Supplies Procedure</b>	Means, in accordance with Section S of the Balancing and Settlement Code, the BSC Procedure (BSCP 520) established under the Balancing and Settlement Code and any replacement or substitute BSC Procedure from time to time in force.
<b>Use of System Charges</b>	Means charges made or levied, or to be made or levied, by the Company for the provision of Use of System and certain other services as part of its Distribution Business to any person, but does not include Connection Charges.
<b>User</b>	Is a supplier, generator or distribution network operator.